

OTHER INVOICES DUE

AFLAC INSURANCE	PERSONEL INSURANCE	\$1166.53		
AMERITAS	VISION INSURANCE	\$469.92		
TAC HEBP	MEDICAL INSURANCE	\$40193.71		
MEDICAL AIR	AIR AMBULANCE	\$261.00		
TCDRS	RETIREMENT	\$23866.55		
WASHINGTON NAT'L	PERSONEL INSURANCE	\$ 3320.56		
TOTAL		\$ 69278.27		

APPROVED MAR 05 2019

See attached

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PAYROLL BREAKDOWN LISTING

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0101	GUEVARA	CINDERELA	081	P 000 000	COUNTY JUD	1,524.16	0.00	10-101-401	
0101	GUEVARA	CINDERELA	081	P 000 000	COUNTY JUD	969.24	0.00	10-101-401	
		SUB TOTAL				2,493.40	0.00		
0103	PALLAREZ	VIRGINIA	124	P 000 000	DISTRICT C	1,559.19	0.00	10-103-401	
		SUB TOTAL				1,559.19	0.00		
0104	ARANDA	ELOY	343	P 000 000	COUNTY COM	763.39	0.00	10-104-401	
0104	BENTLEY	BRENDA S	250	P 000 000	COMMISSION	763.39	0.00	10-104-401	
0104	CABEZUELA	JOSE	932	P 000 000	COMMISSION	763.39	0.00	10-104-401	
0104	KNIGHT	FRANK	685	P 000 000	COUNTY COM	763.39	0.00	10-104-401	
		SUB TOTAL				3,053.56	0.00		
0105	JUAREZ	JAIME	909	P 000 000	VA OFFICER	795.02	0.00	10-105-401	
		SUB TOTAL				795.02	0.00		
0108	BISHOP	JUANITA	640	P 000 000	JUSTICE OF	1,287.22	0.00	10-108-401	
		SUB TOTAL				1,287.22	0.00		
0109	BEEBE	DAVID	846	P 000 000	JUSTICE O	1,287.22	0.00	10-109-401	
		SUB TOTAL				1,287.22	0.00		
0110	PONTON III	ARVEL R.	547	P 000 000	COUNTY ATT	1,408.78	0.00	10-110-401	
0110	PONTON III	ARVEL R.	547	P 000 000	ATTORNEY S	897.43	0.00	10-110-401	
		SUB TOTAL				2,306.21	0.00		
0111	FERGUSON	ROY	774	P 000 000	DISTRICT J	117.36	0.00	10-111-401	
0111	HOLGUIN	MARY	891	P 000 000	DISTRICT J	444.90	0.00	10-111-402	
0111	REID	PATRICIA	418	P 000 000	COURT REPO	616.75	0.00	10-111-407	
		SUB TOTAL				1,179.01	0.00		
0115	GARCIA	FRANCES	465	P 000 000	SALARY	1,703.18	0.00	10-115-401	
		SUB TOTAL				1,703.18	0.00		
0117	WILLIAMS	NATALIA	767	P 000 000	COUNTY TAX	1,738.86	0.00	10-117-401	
		SUB TOTAL				1,738.86	0.00		
0118	ROACH	PATTY	868	P 000 000	COUNTY AUD	1,997.54	0.00	10-118-401	
		SUB TOTAL				1,997.54	0.00		
0123	DOMINGUEZ	DANNY	130	P 000 000	SHERIFF	1,936.22	0.00	10-123-401	
		SUB TOTAL				1,936.22	0.00		
0125	MARQUEZ	ESTEVAN	818	P 000 000	CONSTABLE-	423.26	0.00	10-125-401	
		SUB TOTAL				423.26	0.00		
0126	COKER	STEVEN	776	P 000 000	CONSTABLE	423.26	0.00	10-126-401	
0126	COKER	STEVEN	776	P 000 000	PHONE ALLO	30.00	0.00	10-126-440	
		SUB TOTAL				453.26	0.00		
0128	CARRASCO	RUBEN	752	P 000 000	R&B DEPART	2,114.66	0.00	20-120-401	
0128	CARRASCO	RUBEN	752	P 000 000	ADMIN FEES	200.00	0.00	10-107-409	
0128	MITSCHKE	GARY	678	P 000 000	EMERGENCY	564.11	0.00	10-128-402	
		SUB TOTAL				2,878.77	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0150	VILLARREAL	ERNEST	747	P 000 000	GOLF COURS	1,260.27	0.00	25-250-401	
		SUB TOTAL				1,260.27	0.00		
0180	SNODGRASS	CHASE	769	P 000 000	AIRPORT MA	1,976.00	0.00	50-180-401	
		SUB TOTAL				1,976.00	0.00		
		TOTAL				28,328.19	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0101	SANCHEZ	VANESSA	925	P 001 000	JUDGE ASSI	1,178.40	0.00	10-101-402	80.00
		SUB TOTAL				1,178.40	0.00		
0103	CATANO	CAROLINA	683	P 001 000	DEPUTY CLE	1,238.40	0.00	10-103-402	80.00
0103	MARTINEZ	SARAH	764	P 001 000	DEPUTY CLE	1,238.40	0.00	10-103-402	80.00
0103	ZAVALA	KATHY	770	P 001 000	COUNTY/DIS	1,171.20	0.00	10-103-402	80.00
		SUB TOTAL				3,648.00	0.00		
0108	GARCIA	MARIA	324	P 001 000	PRESIDIO C	355.32	0.00	10-108-402	36.00
0108	HOLGUIN	MELANIE	886	P 001 000	SECRETARY	608.64	0.00	10-108-402	64.00
		SUB TOTAL				963.96	0.00		
0109	FUNKE	CRYSTAL	852	P 001 000	JUSTICE OF	1,174.40	0.00	10-109-402	80.00
		SUB TOTAL				1,174.40	0.00		
0110	LANDIN	ROCIO	926	P 001 000	COUNTY ATT	589.20	0.00	10-110-402	40.00
0110	LANDIN	ROCIO	926	P 001 000	COUNTY ATT	589.20	0.00	01-110-402	40.00
0110	PANDO	BRENDA	905	P 001 000	COUNTY ATT	589.20	0.00	01-110-402	40.00
0110	PANDO	BRENDA	905	P 001 000	COUNTY ATT	589.20	0.00	10-110-402	40.00
		SUB TOTAL				2,356.80	0.00		
0115	CALVERT	CHERYL	832	P 001 000	DEPUTY TRE	1,331.20	0.00	10-115-402	80.00
		SUB TOTAL				1,331.20	0.00		
0117	MORALES	ROSA	399	P 001 000	DEPUTY CLE	1,120.00	0.00	10-117-403	80.00
0117	RIVERA	MIRIA	885	P 001 000	DEPUTY CLE	1,024.00	0.00	10-117-403	80.00
0117	SOTO ESPARZA	VIOLETA	912	P 001 000	TAX CLERK	915.20	0.00	10-117-403	80.00
0117	VALENZUELA	NORMA	516	P 001 000	COUNTY TAX	1,172.00	0.00	10-117-403	80.00
		SUB TOTAL				4,231.20	0.00		
0118	NICKELL	MARSHA	870	P 001 000	AUDITORS A	1,419.20	0.00	10-118-402	80.00
		SUB TOTAL				1,419.20	0.00		
0119	RODRIGUEZ	JESUS	615	P 001 000	JANITOR	503.80	0.00	10-119-402	44.00
0119	SIMPSON JR	CHARLES	911	P 001 000	MAINTENANC	1,040.00	0.00	10-119-402	80.00
		SUB TOTAL				1,543.80	0.00		
0120	ACOSTA	HECTOR	934	P 001 000	ROAD EMPLO	600.00	0.00	20-120-406	60.00
		SUB TOTAL				600.00	0.00		
0121	GUTIERRES	ARMANDO	192	P 001 000	CUSTODIAN	210.60	0.00	10-121-406	20.00
0121	HERNANDEZ	ABEL	517	P 001 000	REG HRS	1,011.20	0.00	10-121-402	80.00
		SUB TOTAL				1,221.80	0.00		
0123	CATANO	GABRIELA	867	P 001 000	DISPATCHER	1,188.80	0.00	10-123-406	80.00
0123	CLARK	JOHN	921	P 001 000	DEPUTY	1,500.70	0.00	10-123-403	86.00
0123	ELMORE	SHANNA	829	P 001 000	SHERIFF SE	1,280.00	0.00	10-123-404	80.00
0123	GARCIA	MITCHELL	388	P 001 000	REG HRS	1,578.10	0.00	10-123-403	86.00
0123	HINOJOS	ANDREA	881	P 001 000	DEPUTY	1,539.40	0.00	10-123-403	86.00
0123	HOLGUIN	MARTIN	655	P 001 000	RESERVE DE	340.00	0.00	10-123-409	20.00
0123	MOSER	DIANA	956	P 001 000	DISPATCHER	783.00	0.00	10-123-406	58.00
0123	NUNEZ	JOEL	443	P 001 000	CHIEF DEPU	1,664.10	0.00	10-123-403	86.00
0123	SALGADO	JESSICA	780	P 001 000	DISPATCHER	1,268.80	0.00	10-123-406	80.00
0123	SANCHEZ	MONICA	894	P 001 000	DISPATCHER	1,152.80	0.00	10-123-406	80.00

DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0123	SANCHEZ-NORIEGA	JAIME	746	P 001 000	DEPUTY	1,578.10	0.00	10-123-403	86.00
0123	VEGA	MARIA	955	P 001 000	DISPATCHER	1,080.00	0.00	10-123-406	80.00
		SUB TOTAL				14,953.80	0.00		
0128	BURROLA	MANUEL	783	P 001 000	R&B DEPUTI	1,182.40	0.00	20-120-402	80.00
0128	FRANCO	GUADALUPE	697	P 001 000	R&B SECRET	949.00	0.00	20-120-402	73.00
0128	GARCIA	YSIDRO	025	P 001 000	R&B EQUIPM	1,182.40	0.00	20-120-402	80.00
0128	GUERRERO	OMAR	802	P 001 000	R&B EQUIPM	1,211.20	0.00	20-120-402	80.00
0128	MURILLO	JESUS	785	P 001 000	R&B DEPUTY	1,182.40	0.00	20-120-402	80.00
0128	RAMIREZ	LUIS	899	P 001 000	ROAD & BRI	1,115.20	0.00	20-120-402	80.00
0128	RODRIGUEZ	HERIBERTO	807	P 001 000	REDFORD DR	630.00	0.00	20-120-406	70.00
		SUB TOTAL				7,452.60	0.00		
0150	FRANCIS	DAVID	936	P 001 000	PARK ASSIS	632.50	0.00	25-150-402	57.50
0150	ONTIVEROS	MARIO	756	P 001 000	PARK DEPUT	1,105.60	0.00	25-250-406	80.00
		SUB TOTAL				1,738.10	0.00		
0180	ESTOR	RODOLFO	890	P 001 000	AIRPORT AS	911.20	0.00	50-180-406	80.00
0180	HERNANDEZ	SALVADOR	765	P 001 000	AIRPORT AS	960.00	0.00	50-180-406	80.00
		SUB TOTAL				1,871.20	0.00		
0190	LUJAN	IVETTE	953	P 001 000	CRIME VICT	1,280.00	0.00	99-190-402	80.00
		SUB TOTAL				1,280.00	0.00		
0195	CAMPOS	CONCEPCION	716	P 001 000	COOK	1,080.00	0.00	95-195-408	80.00
0195	CATANO	EPIFANIO	915	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	CHALAMBAGA	STEVEN	897	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	CONNERS	ANDREA	792	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	LLANEZ	JONATHAN	929	P 001 000	JAILER	1,129.80	0.00	95-195-404	84.00
0195	MARQUEZ	LUCILLE	919	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	PARRAS	GRACIELA	635	P 001 000	JAIL ADMIN	1,741.60	0.00	95-195-401	80.00
0195	QUINTANA	WESLEY	760	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	QUINTANAR	ALBERTO	718	P 001 000	COOK	1,080.00	0.00	95-195-408	80.00
0195	SAENZ	MARIA	920	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	SANCHEZ	MARY	748	P 001 000	RECORDS CL	1,598.40	0.00	95-195-403	74.00
0195	SANCHEZ	RUBEN	889	P 001 000	JAILER	1,344.00	0.00	95-195-404	84.00
0195	VALKONEN	KAIJA	761	P 001 000	JAILER	1,656.48	0.00	95-195-404	84.00
0195	WIEMERS	PARKER	930	P 001 000	MAINTENANC	1,571.20	0.00	95-195-402	80.00
		SUB TOTAL				19,265.48	0.00		
		TOTAL				66,229.94	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0123	CATANO	GABRIELA	867	P 002 000	OVT HRS	713.28	0.00	10-123-405	48.00
0123	CLARK	JOHN	921	P 002 000	OVT HRS	52.35	0.00	10-123-405	3.00
0123	HINOJOS	ANDREA	881	P 002 000	OVT HRS	107.40	0.00	10-123-405	6.00
0123	SALGADO	JESSICA	780	P 002 000	OVT HRS	808.86	0.00	10-123-405	51.00
0123	SANCHEZ	MONICA	894	P 002 000	OVT HRS	691.68	0.00	10-123-405	48.00
0123	VEGA	MARIA	955	P 002 000	OVT HRS	162.00	0.00	10-123-406	12.00
		SUB TOTAL				2,535.57	0.00		
0180	ESTOR	RODOLFO	890	P 002 000	OVT HRS	153.77	0.00	50-180-405	13.50
		SUB TOTAL				153.77	0.00		
		TOTAL				2,689.34	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0111	FERGUSON	ROY	774	P 009 000	DISTRICT J	73.58	0.00	10-111-401	1.00
		SUB TOTAL				73.58	0.00		
		TOTAL				73.58	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0101	GUEVARA	CINDERELA	081	D 000 006	DEF COMP	11.54	0.00		
		SUB TOTAL				11.54	0.00		
0103	CATANO	CAROLINA	683	D 000 006	DEF COMP	50.00	0.00		
0103	PALLAREZ	VIRGINIA	124	D 000 006	DEF COMP	32.31	0.00		
		SUB TOTAL				82.31	0.00		
0115	GARCIA	FRANCES	465	D 000 006	DEF COMP	50.00	0.00		
		SUB TOTAL				50.00	0.00		
0123	NUNEZ	JOEL	443	D 000 006	DEF COMP	25.00	0.00		
		SUB TOTAL				25.00	0.00		
		TOTAL				168.85	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0109	BEEBE	DAVID	846	D 000 042	AFTER TAX	760.00	0.00		
		SUB TOTAL				760.00	0.00		
		TOTAL				760.00	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0119	SIMPSON JR	CHARLES	911	D 000 043	CHILD SUPP	120.00	0.00		
		SUB TOTAL				120.00	0.00		
		TOTAL				120.00	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0119	RODRIGUEZ	JESUS	615	D 000 045	CHILD SUPP	196.15	0.00		
		SUB TOTAL				196.15	0.00		
		TOTAL				196.15	0.00		

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DPT	LAST-NAME	FIRST-NAME	EMP	CODES***	DESCRIPTION	PRIMARY	SECONDARY	COST-ACCT	HOURS
0123	MOSER	DIANA	956	D 000 047	PRESIDIO C	325.00	0.00		
		SUB TOTAL				325.00	0.00		
		TOTAL				325.00	0.00		

EFTPS-Direct Payment Worksheet (long form)

EFTPS Voice Response System (Photocopy this worksheet for future use.)

1 You dial: **For a live payment:** 1-800-2PAYUSA (1-800-272-9872) **To practice:** 1-800-945-6400
EFTPS responds: "Welcome to EFTPS, the Electronic Federal Tax Payment System"

EFTPS prompts: "Please enter your 9-digit Taxpayer Identification Number or TIN"

2 You enter: **746001689** (9-digit Employer Identification Number)

EFTPS prompts: "Enter your 4-digit PIN"

3 You enter: **7197** (4-digit Personal Identification Number)

EFTPS prompts: Lists the Main Menu Selections

4 You enter: **Press 1 (To initiate a tax payment)**

EFTPS prompts: "Enter the 3-to 6- digit Tax Form number"

5 You enter: **941** (3-to 6-digit tax form number from IRS Tax Form Numbers/Codes on pages 10-12)

EFTPS responds: Tax Form/Tax Description (Based on the selection in step #5)

EFTPS prompts: "Enter Tax Payment Type"

6 You enter: **1** digit number Tax Payment Type (Select Tax Payment Type from VRS Prompt. Listen carefully for your specific Tax Payment Type. Other payment types are available through the EFTPS operator.)

EFTPS prompts: To apply for 1st quarter (year) press 1.
To enter a different tax period, press 2. "Enter the 2-digit Tax Period (year) for this payment."
"Enter 1, 2, 3, 4 for tax period quarter."
(For Annual payment) "Enter the 2-digit Tax Period (year) for this annual payment."

7 You enter: **1** (Valid 1- or 2- digit Tax Period based on IRS Tax Form Numbers/Codes on pages 10-12)

EFTPS responds: "The next business date that the payment can be made is (Next Business Date)," (and gives you the option to accept the business date or enter a different business date)
(Note, the business date you enter must be at least one calendar day in the future).

8 You enter: The Menu option to accept the business date or select a different business date.
1 (1- To accept the business date OR 2- To enter a different business date)

If you enter "2"
EFTPS prompts: "Enter the 6-digit business date that the payment will be made"

9 You enter: **010101** (6 digit business date in MMDDYY format)

EFTPS prompts: "Enter the Tax Payment Amount. You must enter cents even if you are reporting a whole dollar amount."

10 You enter: \$ **24,029.08** (Payment amount cannot exceed \$99,999,999.99)
(Note, for Tax Forms 941, 720, and CT-1 see the back of this worksheet for subcategory breakouts)

EFTPS responds: "You have entered:"
"Tax Form (Tax Form Number)"
"Tax Period (4-digit Tax Period)"
"Tax Payment Amount (Tax Payment Amount)"
"Withdraw Date (Tax Settlement Date)"
(Lists VRS Menu Selections to Accept, Change, or Void Transaction)

11 You enter: The Menu Option from the VRS prompt (1-Accept; 2-Change; 3-Void)

**To practice using
this worksheet
before making a
live payment call:
1-800-945-6400**

**Suggestion:
Use this long
worksheet your first
few times to follow
the voice
response exactly.
When comfortable
with the process,
you can use the
short form on page 5.**

APPROVED MAR 05 2019



For assistance, EFTPS Customer Service: 24 hours a day/7 days a week
English Speaking: 800-945-8400 en español: 800-945-8600

TDD (Hearing Impaired): 800-945-8900

(continue)

VRS EFTPS-Direct Payment Worksheet – long form (continued)

Further breakout for the following tax forms:

For Tax Form 720, you are requested to report IRS numbers and amounts, and the IRS number amounts must balance to the Tax Form 720 payment amount. For Tax Form 941 and CT-1, you are requested to report the subcategories and amounts and the subcategory amounts must balance to the Tax Form 941 or CT-1 payment amount.

For Tax Form 941 Payment:

For Tax Form 941, you are requested to report the subcategories and amounts and the subcategory amounts must balance to the Tax Form 941 payment amount.

EFTPS prompts: "Enter the 941 Social Security Amount."

You enter: ① \$ (941 Social Security Amount)

(You should enter at least one 941 subcategory amount when making a 941 tax payment. The individual 941 subcategory amounts must balance with the 941 tax payment amount entered in step #10.)

EFTPS prompts: "Enter the 941 Medicare Amount."

You enter: ② \$ (941 Medicare Amount)

EFTPS prompts: "Enter the 941 Withholding Amount."

You enter: ③ \$ (941 Withholding Amount)

For Tax Form 720 Payment:

For Tax Form 720, you are requested to report IRS Number and amounts and the IRS Number amounts must balance to the Tax Form 720 payment amount.

EFTPS prompts: "Enter an IRS Number (Excise Tax IRS Numbers on page 13)."

You enter: (2- or 3-digit IRS Number from 720 Tax Form)
(You must enter at least one IRS number when making a 720 tax payment.)

EFTPS prompts: "Enter the IRS Number Amount." (The individual IRS number amounts must balance with the 720 tax payment amount entered in step #10.)

You enter: \$ (IRS Number amount)

AND "Press 2 To return to the Enter an IRS Number prompt"
OR "Press the pound key (#) if there are no more IRS Numbers to report."

For Tax Form CT-1 Payment:

For Tax Form CT-1, you are requested to report the subcategories and amounts and the subcategory amounts must balance to the Tax Form CT-1 payment amount.

EFTPS prompts: "Enter the CT-1 Tier I (FICA Equivalent) Amount."

You enter: \$ (Tier I FICA Equivalent Amount)

(You must enter at least one CT-1 subcategory amount when making a CT-1 tax payment. The individual CT-1 subcategory amounts must balance with the CT-1 tax payment amount entered in step #10.)

EFTPS prompts: "Enter the CT-1 Tier II (Industry Portion) Amount."

You enter: \$ (Tier II Industry Portion Amount)

EFTPS prompts: "Enter the CT-1 Supplemental Annuity Amount."

You enter: \$ (CT-1 Supplemental Annuity Amount)

If this is correct,

EFTPS responds:

"Your EFT Number is (EFT Number). Record your EFT Number for future reference.

Again, your EFT Number is (EFT Number). Press the star (*) key to repeat this message."

12

You record:

EFT Number

Date of call / /

Record time of call : a.m./p.m.

EFTPS prompts:

VRS lists the Main Menu Selections

13

You enter:

Main Menu Selection Number from the VRS prompt

EFTPS responds:

"Thank you for using EFTPS—the Electronic Federal Tax Payment System."

You may now hang up.